

**Appendix 1. Vendor website analysis data collection form.**

Review Date & Name:

Vendor Name	Vendor Homepage URL	ITAC/ONMD
System Name	System Homepage URL	Primary/Acute Care

**Section 1: General Website Analysis** (publicly accessible information only)

Date last modified, Data source		Target audience(s) ( <i>eg, public, MDs</i> )	
Vendor has offices in Canada? Where?	Search functionality	Non-English site available?	

- A. Findability: Description of route from vendor homepage to system homepage (*include multiple options if found*)
- B. Navigation (*ease of navigation and backtracking, staying oriented within site*)
- C. External credibility (*endorsements/testimonials, client list, HONcode, association logos*)
- D. Aesthetics (*eg, readability, consistent visual style and layout, overall design, [language appropriate for audience]*)
- E. Use of graphical/multimedia features on site; does not have to be related to system (*attach sample with corresponding URLs*)
- F. Screenshot of homepage

**Section 2: General System Analysis**

Date last modified, Data source	Target audience(s) of system ( <i>eg, oncology hospitals</i> )
Vendor's main/secondary product?	Target audience(s) of information about system

- A. Feature list (include languages available, connection to external resources, quotes of “user-friendly interface” etc.)
- B. Non-textual description of features
  - B1. Screenshots of system interface (*attach corresponding URL*)
  - B2. Video/animated system demonstrations
  - B3. Use of other graphical/multimedia features to describe system (*attach sample*)
- C. Hardware, software, other technical requirements
- D. System clients
  - D1. Known location of client base (*eg, Ontario, Canada, not stated*)
  - D2. Client list/testimonials for this system only (*see also 1C*)
  - D3. Customer support services (*contact information, members-only pages, etc.*)
- E. Is other information about the system available? (*development history, compliance with standards, etc.*)
- F. Screenshot of homepage

**Section 3: Multimedia System Features**

*Quote specific capabilities or attach samples of non-textual information.*

Image ( <i>incl. diagnostic images, scanned forms</i> )	
Audio ( <i>incl. dictation</i> )	
Video	
Tablet input, handwriting recognition	
Graphing or plotting data	
Other	

Other information: